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Doddridge

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Steve Ritter

Recording Request – LE & Public Safety Agency Use

Central Communications Inc., (CCI) will provide, with WV FOIA request or proper subpoena from a Court of Law, radio and/or telephone recordings and/or text call information of incidences. Calls including medical information or involving law enforcement calls will be released only after clearance from the Prosecuting Attorney of each respective county. CCI will not be responsible for this information once it has left the custody of CCI. Recordings shall be provided on USB stick.

Call Number(s): _____ Subject: _____

Date of Incident : _____ Time of Incident : _____

Requesting Agency: _____ Date of Request: _____

Requesting Officer: _____ Case # : _____

Reason for Issue : _____

Contact Phone : _____ Email: _____

Mailing Info (if needed) : _____

☐ Text of call details? ☐ Audio Recording? ☐ 911 Call ☐ Phone Traffic ☐ Radio Traffic

Agency Use Only

Recorded by: _____ Date: _____

Signature

Approved by

CCI Officer: _____ Date: _____

Signature

Released to: _____ Date: _____

Signature

On behalf of: _____

Agency Name